Project subsequent application

Bund Evangelisch-Freikirchlicher Gemeinden in Deutschland K.d.ö.R. / German Baptist Union
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Project subsequent application form

1. Project Summary

/Please PRINT/

Name of Project:
Country:
Total cost of Project EUR:
Total request from GBAid EUR:
Convention/Union/Organisation:
Overall responsibility (name and position):
Project Manager:
Address:
Phone:
Mobile phone:
Fax:
Email:
Scope: /please tick the suitable box/ ☐ Relief work ☐ Theological Education ☐ Church Growth ☐ Development (please indicate the area):
Project Purpose:
Project Duration: Date:
Total cost in EUR for the current project duration:
Total cost in local currency:
Your convention's/union's/organisation's contribution in EUR:
Total request from GBAid EUR for the current project duration:
Other agencies being asked for funds (name and amount): 1. 2. 3.

Applicant's Signature: Date:

2. Description of the Project

1. What is the expected result of this project period? Describe the changed situation after the project has finished.

2. What are the project activities of the new project period?

3. Description of finances

1. Please add the Excel- table with the budget (income and expenses).

2. Can the project be undertaken if full requested funding is not available? Please describe.

Full details of the Bank Account where the funds need to be transferred:

Account Holder

   Name

   Address

   Telephone

Bank information

   Name

   Address

   SWIFT or BIC (Bank Identifier Code)

   IBAN (International Bank Account Number)

Changes related to the original project description

Please describe only changes relating to your original application!

/Please use the following headings and questions to describe the project. You may use separate sheets in case your access to the computer is limited, otherwise please feel free to type your text in to the same form after each heading/question./

1. Description of the Applicant

   - Structure of the Organisation, number of employees (and/or volunteers) and working area

   - Capacity and experience in handling projects as this. List of experts

   - Which person/committee/board has the authority to make decisions on this project

   - Which person/committee/board will provide GBAid with reports (incl. financial)?

   - What are the other projects your organisation has implemented recently/is implementing currently? How are they funded?

2. Description of the situation

   - Geographical location of the project

   - Economy of the area

   - Problems of the area which the projects aims to address

3. Description of the need.

   - What is the need? Who identified the need?

4. Description of the target group

   - Please describe the people who will benefit from the project (peoples, numbers, age, sex, cultural background, etc.)

   - If your project involves children and women, please explain what steps will be taken to ensure there is no sexual harassment and/or physical abuse of women and children?

   - Will the project lead to improvement, self sufficiency and sustainable development? How?

5. Description of the Project Management

   - To whom does the Project Manager report, how and how often?

   - Who will administer and audit finances?

   - Who will send the reports (incl. financial report) to GBAid?

6. Description of the Project Evaluation

   - How will the project be evaluated? When?

   - Will beneficiaries participate in the evaluation process?